EMPLOYMENT OPPORTUNITY
Electronic Resources Librarian

Georgetown University is seeking a dynamic, forward thinking Electronic Resources Librarian to manage various aspects of its rapidly growing electronic resources collection. Under the general direction of the Head of the Electronic Resources & Serials Unit, the Electronic Resources Librarian is responsible for managing and maintaining the complex functions of the Library’s electronic resources, including e-books, and its services. This includes acquisitions, cataloging, technical support, OpenURL technical configurations, management of an Electronic Resources Management System, vendor relations and usage statistics. This position will also contribute to the development and implementation of plans, policies and procedures for the acquisition, management, discovery and technical maintenance of electronic resources, including the evaluation and implementation of new systems and customizing public interfaces of those systems. In addition to these responsibilities, this position will direct and supervise special projects for the Unit; serve on library and university-wide committees and task forces and participate in library-wide initiatives as required; serve as back-up to Systems Librarian for Technical Services and Library Information Technology tasks; and serve as a back-up to the Head of the Electronic Resources and Serials Unit, advising the Library staff on matters pertaining to electronic resources access issues as needed.

Qualifications:
- Master’s degree in Library Science from an ALA-accredited institution, or equivalent degree required
- Minimum of two years of experience working with electronic resources and/or serials in an academic library environment
- Experience with mainstream Electronic Resources Management systems (e.g. Serials Solutions, Verdi, etc.)
- Experience with electronic resources linking technologies (360Link, openURL) and knowledge bases
- Experience with electronic resources usage statistics standard (COUNTER), protocol (SUSHI) and WSDL technologies
- Experience with AACR, MARC and national cataloging standards
- Experience with LC Classification and LC Subject Headings
- Experience with a bibliographic utility and an integrated library system, preferably OCLC and III
- Excellent interpersonal, written and oral communication skills
- Superior problem-solving and organizational skills
- Strong analytical skills as demonstrated in previous work assignments are essential
- Demonstrated ability to adapt to rapid change and to exercise creativity and initiative
- Record of participation and/or contribution in library professional organizations
- Must have strong commitment to service, and the ability to work collaboratively in a dynamic environment, with all levels of patrons and staff

Salary/Benefits/Rank: Salary commensurate with experience. Comprehensive benefits package including 21 days paid leave per year; medical; TIAA/CREF; tuition assistance. This is a 12-month, Academic/Administrative Professional (AAP) appointment.

Apply online at www.library.georgetown.edu/employment.
Review of applications begins immediately and continues until filled.
Georgetown University is an Equal Opportunity, Affirmative Action Employer.